

House Economic Matters Committee (ECM)
Delegate Dereck Davis, Chairman
Delegate Sally Jameson, Vice Chairman

Witness Guidelines and Committee FAQ

Hearing Procedures

Hearings generally start at 1:00 p.m. Anyone wishing to testify on a bill must sign up using one of the electronic sign up tablets located throughout the MGA complex. Sign up begins at **4:00 p.m.** the work day before the bill hearing and ends no later than **12:30 p.m.** on the day of the hearing. Oral testimony is limited to **3** minutes. ECM encourages witnesses to coordinate testimony and sign up for 5-minute panels.

Note: Bills are not necessarily heard in the order listed on the hearing schedule.

Written Testimony and Copies

If you have written testimony, please submit **35 copies** to the committee staff **by noon** before the hearing. Written testimony must have a **visible bill number**. Copies of multi-page written testimony must be collated and stapled. Late testimony will be distributed as soon after the bill hearing as possible.

Use of Video Presentations While Testifying

Witnesses who present visual testimony using the committee display equipment **must bring a flash drive** containing the presentation in PowerPoint format. The flash drive will be plugged into the committee's display equipment at the witness desk.

Please notify the committee staff by **9:30 a.m.** before the hearings if you plan to use the committee display equipment. Witnesses are asked to provide a copy of the presentation for the committee records, either by physical copy such as a flash drive or disk, or by electronic mail.

Photography and Videotaping

Photography and videotaping are allowed if the committee staff assistant is **notified** before the hearings begin.

Testimony After Crossover

After Crossover, the committee will receive testimony on cross-filed Senate bills, only if scheduled for hearing, from the sponsor or the sponsor's designee. On departmental bills, the appropriate department will be allowed to testify. Others are welcome to submit written testimony. On all other bills, limited oral testimony may be received from the proponents and opponents only at the discretion of the committee chair.

Note: For hearings scheduled to start at times other than 1:00 p.m., please adjust these deadlines accordingly.